

**TOWN OF RAINBOW LAKE
POLICIES AND PROCEDURES MANUAL
SUBDIVISION AND STREET NAMING
POLICY AND PROCEDURES
MANUAL**

*4.2
Exhibit B*

1. GENERAL PHILOSOPHY

Subdivision/neighbourhood names shall be based on a theme. Street names shall emanate from that theme and feature a common trait consistent with all names within the subdivision/neighbourhood and feature a suffix particular to its designation in the hierarchy of urban street classification.

2. OBJECTIVES

The objectives of the policy are to:

- a) Avoid any street name or number duplication;
- b) Avoid public confusion with similar or difficult street names and spelling
- c) Strengthen continuity between subdivision and street names for ease of location of names streets;
- d) Encourage shorter street names.

3. SUBIVISION/NEIGHBOURHOOD NAMES

The subdivision or neighbourhood name shall be based on either of the following criteria:

- a) Local prominent citizens (deceased) of the community and surrounding district;
- b) Local prominent features of the lands contained in the subdivision;
- c) Prominent features to be constructed as the focal point of the subdivision/neighbourhood;
- d) Historical/traditional themes (local or regional). *Current theme oil/spud patch related.*

4. STREET NAMES

Street names shall have a consistent denominator to link the street name to the subdivision.

4.1 Common Linkages

- a) Street names contain the subdivision name as prefix to street, Example: Subdivision name The Glens; then streets within the subdivision would have names such as; Glenhall Crescent, Glenwood Crescent, and so on.
- b) Street names follow the theme of the subdivision for example: Subdivision name is Woodlands, streets are called; Fir Avenue, Spruce Avenue and so on;
- c) Street names follow the theme of prominent feature being constructed, example; Garden Square (as the Town has

constructed an ornamental garden in the centre of the subdivision).

4.2 Linkage Name Practices to be Avoided

- a) Duplication of names between subdivision/neighbourhoods, for example, Heritage theme, Rosenthal Road in subdivision versus arterial known as Rosenthal Road.
- b) Similar sounding but different spelling prefixes, for example, Lynwood versus Linwood.

4.3 Hierarchy of Street Names

Street name suffixes shall follow the hierarchy of urban street classification. The street name will link the street to neighbourhood location and the suffix shall identify its classification.

Suffixes

- a) Arterials
 - Road
- b) Collectors
 - Drive
 - Boulevard (if divided or contains boulevard tree plant)
- c) Local through Street
 - Crescent
 - Street
 - Avenue
- d) Local Dead End Streets
 - Court
 - Terrace
 - Close
 - Bay
 - Lane
 - Mews
 - Cove
 - Crest

PROCEDURE

1. The Town of Rainbow Lake Council will appoint a Names Advisory Committee, consisting of 3 members of council.
2. The Development Officer and Planning Authority (MMSA OR?) will provide advise on planning impact to the Advisory Committee.
3. The Town of Rainbow Lake will adopt a practice of providing consistent house numbers and signage for all streets within its boundaries.
4. The Town of Rainbow Lake will have a requirement for anyone seeking utility services within the Town will be required to sign an authorization to allow the town to install house numbering on their structure.
5. The Town of Rainbow Lake will annually update their street naming bylaw to ensure that subdivisions and streets are legally identified for the purpose of civic addressing.
6. Public works will ensure house numbers, street and road signage are physically maintained and in accordance with the municipal bylaw.